

Neosho County Commission Minutes
Regular Session
Tuesday July 11, 2023
Commission Room in the Neosho County Courthouse
100 S. Main
Erie, KS 66722

WORK SESSION

The Neosho County Board of Commissioners met for a Budget Work Session at 1:00 pm.

Commissioner Klaassen opens the Budget Work Session at 1:00 pm.

Commissioner Klaassen closes the Budget Work Session at 1:52 pm

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Commission Board Chair Gail Klaassen calls meeting to order at 2:00 pm, the Pledge of Allegiance is recited.

Commissioners Present:

- Commissioner Gail Klaassen
- Commissioner Nicholas Galemore
- Commissioner Paul Westhoff

Others Present:

- County Clerk Heather Elsworth
- Commission Counselor Bret Heim
- Register of Deeds Kathy Milner
- Appraiser Tohnjua Stipp
- Road & Bridge Director Mike Brown

INVOCATION

The invocation is given by Danny Flippo, Erie Baptist Church

AGENDA

Commissioner Westhoff requests a non-elected executive session regarding Health Department.

PUBLIC COMMENT

Stand Basler – Windfarm Advisory Committee Chair update.

Celia McBride – Shares her concerns for the danger of 150th Rd and especially the intersection of Queens Road and 150th Rd; erosion, pot holes, and culvert problems. Ms. McBride provides photos to Commission showing the damage and encourages the Commission to view road.

Carla Rush – Requesting County funds/donations for Audra Rush School Supplies Foundation. Theses supplies are available to students who do not qualify for state assistance. Checks payable to Orange Swan and mailed to 435 N. Grant, Erie KS 66733.

2:20 pm Commissioner Klaassen moves to recess into executive session to discuss matters deemed privileged in the attorney-client relationship, regarding Wind Farm for 15 minutes to include the Commission, Commission Counselor Bret Heim, and Road & Bridge Director Mike Brown to resume in the Commission Room at 2:35 pm. Commissioner Galemore 2nd. Motion passes. 3-0

2:35 pm Back in session. No action taken.

SCHEDULED ATTENDEE(S)

Anna Methvin, Chelsey Frost, and Tara Soloman Smith, Patty Ann Sanborn – Neosho County Health Task Force. The Health Task Force meets monthly and they have over 30 partners of support. Three coalitions have been formed; housing, suicide prevention, and childcare coalition(s).

Dan Mildfelt, President and Garret Sharp, Vice President with Community National Bank – Their goal is to create more value for the County. Mr. Mildfelt would like the opportunity to bid on those funds to increase the interest rate. Requesting the Commission to consider to Invest at a maximum premium of 60 days with continual access.

CONSENT AGENDA (moves further down on agenda)

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consists of the following:

- Accounts Payable from 7/3/2023 in the amount of \$137,798.25
- Accounts Payable for 7/11/2023 in the amount of \$979,141.30
- Leave Request for Emergency Management
- Minutes from 6/27/2023

Commissioner Klaassen moves to approve the Consent Agenda. Commissioner Galemore 2nd. Motion passes. 3-0

DEPARTMENT HEADS REPORT

TOHNJUA STIPP/ APPRAISER – Neighborhood Revitalization Application

Commissioner Klaassen moves to approve a tax rebate under the Neighborhood Revitalization Program application for Christopher and Cheryl Headley | 9470 200th Rd | Chanute KS 66720. Commissioner Galemore 2nd. Motion passes. 3-0

KATHY MILNER/ REGISTER OF DEEDS – Quote for Server. Her server is 3-5 years old

Commissioner Galemore moves to approve a new server from Advantage for Register of Deeds in the amount of \$7,841 paid from ROD tech fund. Commissioner Westhoff 2nd. Motion passes. 3-0

DAVID BURNETT/ MAINTENANCE DIRECTOR – Commission is agreeable for a proposal to be drawn up to go out for official bid on replacement/repairs of courthouse elevator.

MIKE BROWN/ ROAD & BRIDGE DIRECTOR – Department Updates – The Ambulance service has transferred one of their trucks over to Road & Bridge after removing the box from chassis.

Mr. Brown provides updates on the continued projects within his department.

Commissioner Galemore moves to notify the Neosho County clerk the intent to exceed the revenue neutral rate for Neosho County. Roll Call:

Commissioner Galemore – yes

Commissioner Klaassen- yes

Commissioner Westhoff – yes

Motion passes. 3-0

COMMISSION DISCUSSION UNFINISHED BUSINESS

Commissioner Klaasen moves to adopt the leave request form as presented by HR; adopted into the personnel handbook effective today July 11, 2023 and will supersede/replace any previous document. Commissioner Galemore 2nd. Motion passes. 3-0

Commissioner Galemore moves to update the County's W9 form with Commissioner Klaassen's signature. Commissioner Westhoff 2nd. Motion passes. 3-0

Commissioner Galemore moves to engage James Gordon & Associates CPA for Part IV requirements for an alternative compliance examination engagement for recipients would otherwise be required to undergo a single audit or program-specific audit as a result of receiving coronavirus State and Local fiscal recovery funds. Commissioner Klaassen 2nd. Motion passes. 3-0

Procurement Policy – tabled.

Cell Phone Booster for Courthouse Basement – Commission is agreeable for Kansas Communications to install a landline in the downstairs meeting room.

Misdemeanor Indigent Representation Agreement – provided update on contracts drafted. The base fees are \$5,000 each reflecting an increase for Neosho County.

Commissioner Klaasen moves to approve the four indigent representation agreements, three for adult misdemeanors, juvenile, traffic and CINC parent maters and one for Guardian ad Litem as presented. Commissioner Westhoff 2nd. Motion passes. 3-0

3:58 pm Commissioner Klaassen moves to recess into executive session to discuss personnel matters of non-elected personnel, regarding Health Department for 15 minutes, with a short break to follow, to include the Commission, Commission Counselor Bret Heim, and HR/Clerk Heather Elsworth to resume in the Commission Room at 4:20 pm. Commissioner Galemore 2nd. Motion passes. 3-0

4:15 pm Back in session. No action was taken.

Commissioner Klaasen moves to accept the resignation of Teresa Star as the County Health Department Director effective July 25, 2023. Commissioner Westhoff 2nd. Motion passes. 3-0

COMMISSION DISCUSSION UNFINISHED BUSINESS

Commissioner Klaassen moves to allow County personnel to supply any records the KBI is needing/requesting for their investigation. Commissioner Galemore 2nd. Motion passes. 3-0


Commission held discussion regarding investments.

Commission held discussion about 2024 budget.

Commission will meet again on Tuesday July 25, 2023 at 1:00 pm for a Budget Work Session followed by a regular meeting at 2:00 pm.

ADJOURNMENT

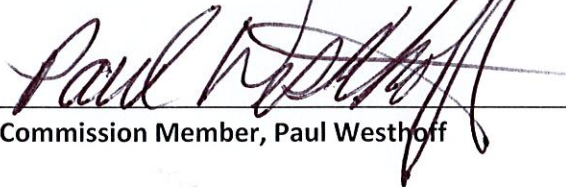
With no more business to discuss, Commissioner Westhoff moves to adjourn the meeting. Commissioner Galemore 2nd. Motion passes. 3-0. Meeting adjourned at 4:48 pm.



Commission Chair, Gail Klaassen



Commission Member, Nicholas Galemore



Commission Member, Paul Westhoff



ATTEST: County Clerk, Heather Elsworth

